

**The Kenneth G. Standard Diversity Internship Program**  
**VNS Health (formerly Visiting Nurse Service of New York)**

**New York State Bar Association (NYSBA)**

**Executive Committee**  
Chair, 2022 Term  
Naomi K. Hills, Esq.

**One Elk Street**  
**Albany, New York 12207**  
**Corporate Counsel Section**

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**Diversity Internship Committee**

*Chair:*

Tatiana Medina, Esq.

*Members:*

Anne Atkinson, Esq.

Naomi K. Hills, Esq.

Barbara Levi, Esq.

Declan McPherson, Esq.

Denisse Mira, Esq.

Steven Nachimson, Esq.

Anthony Radin, Esq.

Howard Shafer, Esq.

Yamicha Stephenson, Esq.

Kenneth Zweig, Esq.

**Diversity Internship Program Goals**

The goal of the Kenneth G. Standard Diversity Internship Program (“the Program”) is to provide students from a diverse range of backgrounds with an opportunity to experience in-house legal practice and to create a network and forge relationships which will foster greater diversity in corporate legal departments throughout New York State. Through the Program, student interns will be provided a meaningful and appropriately supervised work experience by host companies working in partnership with the NYSBA Corporate Counsel Section’s Diversity Internship Committee (the “Internship Committee”).

**Eligible Candidates**

Students must be current 2Ls or 1Ls with an interest in healthcare, with a minimum GPA of 2.5, attending an accredited law school in New York State and capable of fulfilling the requested work hours and responsibilities. Include a cover letter (i) explaining your interest in VNS Health and qualifications; and (ii) a discussion about your personal commitment to diversity in the legal field and how being from an under-represented community has impacted you. A detailed list of the items that must be submitted is listed under “Student Intern Responsibilities. “All materials must be submitted in **one** PDF.

**Host Company: VNS Health**

VNS Health, formerly known as Visiting Nurse Service of New York, is the nation’s largest not-for-profit home health care organization, provides expert home- and community-based health care services in the five boroughs of New York City, Nassau and Westchester counties, as well as offers health insurance plans tailored to the needs of high-risk, vulnerable New Yorkers. Each day, more than 15,000 VNS Health employees — including nurses, rehabilitation therapists, social workers, dieticians, other allied

professionals, and paraprofessionals — deliver compassionate care, unparalleled medical expertise, and 24/7 solutions and resources to more than 30,000 New Yorkers, helping them to live the best lives possible.

VNS Health’s Legal Department is seeking a current law student with a strong interest in healthcare, policy matters and nonprofit organizations. The Legal Department Summer Intern (“Intern”) will work closely with the department to provide legal research, and assist in drafting contracts, memoranda, and other legal documents, and otherwise assist Legal Department attorneys in a wide array of activities. The Intern must have demonstrated ability as a creative thinker with a proven ability to work independently and to simultaneously manage several tasks. Also, strong writing, oral communication, interpersonal and organizational skills are a must.

**Location:** Remote, with opportunities to come into the office as needed.

**Program’s Scope**

The intern will be compensated, at least, \$7,000, and depending on the participating host company’s compensation policy at the time of the internship, the compensation may be higher.

<b>Schedule</b>	<b>Dates and Deadlines</b>
Student Application Deadline 2Ls	01/22/2023
Student Application Deadline 1Ls	02/17/2023
Interviews	March/April
Intern Selection	April
Program Term start date	Late May/early June 2023

**Student Intern Responsibilities**

- Submit the following to the Internship Committee in one single PDF:
  - Student Application Form (attached hereto);
  - Cover Letter explaining your interest in VNS Health and qualifications, along with a discussion about your personal commitment to diversity in the legal field and how being from an under-represented community has impacted you;
  - Resume;
  - Current, unofficial law school transcript; and
  - Writing sample.
- To be eligible, students must have earned a minimum GPA of 2.5.
- Complete a ten-week internship (350-400 hours; approximately 35-40 hours per week) with an assigned host company.
- Attend any Program related meetings/receptions. Currently, one reception in July/August.
- Complete an evaluation of the Diversity Internship Program.

## **Host Company Responsibilities**

- Commit to the sponsorship of the intern
- Identify a contact person for the Program
- Screen and interview student candidates during the designated time period
- Exercise diligence and sensitivity to ensure that meaningful work assignments equivalent to those assigned to other interns and young lawyers are delegated to the student intern
- Evaluate and provide feedback to the student intern as company would with any other law intern working for them
- Complete an evaluation of the Program and provide any information relevant to the Program requested by the Internship Committee
- Allow the intern to participate in meetings/receptions, including via Zoom, related to the Program.

**New York State Bar Association, Corporate Counsel Section  
Kenneth G. Standard Diversity Internship Program  
Student Application Form – VNS Health**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_

Email: \_\_\_\_\_

Areas of interest (if applicable): \_\_\_\_\_

I understand that if I am selected to participate in the Diversity Internship Program (“Internship Program”), I shall be bound by its requirements which, in addition to any and all other Internship Program requirements, shall include the following:

- Completion of a ten-week internship (350-400 hours; 35-40 hours per week) with assigned Host Company.
- Attendance at Diversity Internship Program related meetings, including via Zoom, and/or receptions. Currently, one reception in July/August.
- Completion of an evaluation form rating the Diversity Internship Program.
- Granting to the New York State Bar Association (“NYSBA”), its Corporate Counsel Section and affiliated Committees the unrestricted right and permission to use, re-use, publish and republish my name, image, likeness and/or biography, which may be included intact or in part, through any and all media now or hereafter known, in connection with the activities, services, advertisements, promotion or any other purpose whatsoever related to the Internship Program. Such irrevocable grant of rights shall be effected by submission of this application.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**Application Process**

Submit the following application material in **one** single PDF format to the Internship Committee: 1) application form; 2) cover letter; 3) resume; 4) unofficial, current law school transcript; and 5) writing sample. Please use the subject line: VNS Health Internship 2023 Application.

**Internship Committee - Contact Information:**

New York State Bar Association (NYSBA), Corporate Counsel Section  
Diversity Internship Committee, Kenneth G. Standard Diversity Internship Program  
Contact person: Tatiana Medina, Esq., Chair  
Email: [KGSDiversityInternshipProgram@gmail.com](mailto:KGSDiversityInternshipProgram@gmail.com)