

# The Kenneth G. Standard Diversity Internship Program Student Application Form – VNSNY

**EXTENDED DEADLINE: February 19, 2021**

## **New York State Bar Association (NYSBA)**

**One Elk Street**

**Albany, New York 12207**

### **Corporate Counsel Section**

Phone: (518) 463-3200

[www.nysba.org](http://www.nysba.org)

#### **Executive Committee**

Chair, 2020 Term

Joy Echer, Esq.

#### **Diversity Internship Committee**

*Chair:*

Tatiana Medina, Esq.

*Members:*

Anne Atkinson, Esq.

Naomi K. Hills, Esq.

Barbara Levi, Esq.

Declan McPherson, Esq.

Steven Nachimson, Esq.

Anthony Radin, Esq.

David Rothenberg, Esq.

Howard Shafer, Esq.

Yamicha Stephenson, Esq.

Kenneth Zweig, Esq.

### **Diversity Internship Program Goals**

To increase the representation of lawyers and students from a diverse range of backgrounds in corporate legal departments, and to provide students from a diverse range of backgrounds with an opportunity to experience in-house legal practice. The ultimate goal of the Kenneth G. Standard Diversity Internship Program (“the Program”) is to create a network and forge relationships which will foster greater diversity in corporate legal departments throughout New York State. Through the Program, student interns will be provided a meaningful and appropriately supervised work experience by host companies working in partnership with the NYSBA Corporate Counsel Section’s Diversity Internship Committee (the “Internship Committee”).

### **Eligible Candidates**

Students must be class of 2022 from under-represented groups attending a participating law school and capable of fulfilling the requested work hours and responsibilities. A minimum GPA of 2.5, a letter of interest with a discussion about your personal commitment to diversity in the legal field and how being from an under-represented group has impacted you, along with a writing sample and the items listed below, will be required upon application. All materials must be submitted in **one** PDF.

**Host Company: Visiting Nurse Service of New York (VNSNY)**

Visiting Nurse Service of New York (VNSNY), the nation’s largest not-for-profit home health care organization, provides expert home- and community-based health care services in the five boroughs of New York City, Nassau and Westchester counties, as well as offers health insurance plans tailored to the needs of high-risk, vulnerable New Yorkers. Each day, more than 15,000 VNSNY employees — including nurses, rehabilitation therapists, social workers, dieticians, other allied professionals, and paraprofessionals — deliver compassionate care, unparalleled medical expertise, and 24/7 solutions and resources to more than 30,000 New Yorkers, helping them to live the best lives possible.

VNSNY’s Legal Department is seeking a current law student with a strong interest in healthcare. The Legal Department Summer Intern (“Intern”) will work closely with the department to provide legal research, and assist in drafting contracts, memoranda, and other legal documents, and otherwise assist Legal Department attorneys in a wide array of activities. The Intern must have demonstrated ability as a creative thinker with a proven ability to work independently and to simultaneously manage several tasks. Also, strong writing, oral communication, interpersonal and organizational skills are a must.

**Program’s Scope**

The Program shall operate during the summer of 2021. The internship funding is provided by both the New York State Bar Association’s Corporate Counsel Section and VNSNY. We expect interns to work 40 hours per week for a minimum of ten weeks. The intern will receive a total of \$7,000 for the ten-week internship.

The Program schedule is as follows:

<b>Schedule</b>	<b>Dates and Deadlines</b>
Student Application Deadline	02/19/2021
Intern Selection	March-April
Program Term start date	Late May/early June 2021

**Student Intern Responsibilities**

- Submit the following to the Internship Committee in one single PDF:
  - Student Application Form (attached hereto);
  - Letter of interest with a discussion about your personal commitment to diversity in the legal field and how being from an under-represented group has impacted you;
  - Resume;
  - Current, unofficial law school transcript; and
  - Writing sample.
- To be eligible, students must have earned a minimum GPA of 2.5.
- Complete a ten-week internship (350-400 hours; approximately 35-40 hours per week) with an assigned host company.

- Attend any Program related meetings/receptions. Currently, one reception in July/August.
- Complete an evaluation of the Diversity Internship Program.

**New York State Bar Association, Corporate Counsel Section  
Kenneth G. Standard Diversity Internship Program  
Student Application Form - VNSNY**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_

Email: \_\_\_\_\_

Areas of interest (if applicable): \_\_\_\_\_

I understand that if I am selected to participate in the Diversity Internship Program (“Internship Program”), I shall be bound by its requirements which, in addition to any and all other Internship Program requirements, shall include the following:

- Completion of a ten-week internship (350-400 hours; 35-40 hours per week) with assigned Host Company.
- Attendance at Diversity Internship Program related meetings and/or receptions. Currently, one reception in July/August.
- Completion of an evaluation form rating the Diversity Internship Program.
- Granting to the New York State Bar Association (“NYSBA”), its Corporate Counsel Section and affiliated Committees the unrestricted right and permission to use, re-use, publish and republish my name, image, likeness and/or biography, which may be included intact or in part, through any and all media now or hereafter known, in connection with the activities, services, advertisements, promotion or any other purpose whatsoever related to the Internship Program. Such irrevocable grant of rights shall be effected by submission of this application.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**Application Process**

Submit the following application material in **one** single PDF format to the Internship Committee: 1) application form; 2) letter of interest; 3) resume; 4) unofficial, current law school transcript; and 5) writing sample. Please use the subject line: VNSNY Internship 2021 Application.

**Internship Committee - Contact Information:**

New York State Bar Association (NYSBA), Corporate Counsel Section  
Diversity Internship Committee, Kenneth G. Standard Diversity Internship Program  
Contact person: Tatiana Medina, Esq., Chair  
Email: [KGSDDiversityInternshipProgram@gmail.com](mailto:KGSDDiversityInternshipProgram@gmail.com)