# NEW YORK STATE BAR ASSOCIATION INTELLECTUAL PROPERTY SECTION MEETING OF THE EXECUTIVE COMMITTEE

Wednesday, November 29, 2023

12:00 p.m. – 1:00 p.m.

In Attendance: Brooke Singer; Bill Samuels; Danielle Maggiacomo; Deborah Robinson; Joyce Creidy; Leonie Huang; Michael Chakansky; Michael McNamara (Section Liaison); Nyasha Foy; Richard Ravin; Rory Radding; Sarah Ryu; and Sharmin Woodall.

Called to order at 12:04 p.m.

1. **Call to order, welcome** (Brooke Singer)

# Approval of Minutes (Leonie Huang) (tabled – lack of quorum)

# March 2023

# April 2023

# May 2023

# June 2023

# July 2023

# September 2023

# October 2023

# We will plan to approve the minutes when we next all meet in person and have a quorum.

# Financial Report (Nyasha Foy)

According to the Financials through October 2023, we have total income of $20,215.00 and total expenses of $4,330.54.

Our net Income over expenses year to date is $15,884.46 and our accumulated surplus is $131,585.

1. ***Bright Ideas*** (Sarah Ryu)
2. Update on next issue and needs

* As always we are looking for content for the next issue.
* We need to have content to the publications team by Mid-March for the next submission deadline. Sarah will send out reminders before.
* Maybe some of the annual meeting panelists will submit content from their panels.
* Brooke will ask the AI task force if there is anything they would like to submit on the topic of AI.

1. **New York Bar Foundation**
2. NY Bar Foundation has requested donations for its silent auction at the New York State Bar Association’s Presidential Gala Friday, January 18, 2024.
   * The NY Bar Foundation reached out to see if anyone in the Section would have anything to donate for the President's Gala-- such as vacation homes, frequent flyer minutes. If anyone has something to donate or clients that would like to donate please reach out.
3. **Women in IP**
4. December 6, 2023, at Davis+Gilbert LLP from 5:00 p.m. - 8:00 p.m
5. Donations for the raffle are needed.

* If anyone has anything to donate or clients who would like to donate to the raffle.

1. Help spread the word to boost attendance.

* Women in IP is next Wednesday. This is an event that normally sells out. Usually has been 180 people, but right now we have 24 registered, including the speakers. Joyce notes that this is really 20 attendees, including Brooke and Joyce. They are trying to increase participation, and is asking everyone to come and to forward the flyers if they can.
* Brooke notes that we have really great speakers and this is a really nice event. Many people have joined the section because of this event.
* Members can post the link to the event (which is on the flyer) to social media, and we will post to the Diversity Committee Linked In page.

1. **Annual Meeting 2024 (Bill Samuels, Marc Lieberstein, Brooke Singer)**
2. January 17

* Bill reports that they have been able to repurpose the Fall Meeting (which had been canceled) plan for the annual meeting. Everyone has confirmed they will be participating. Bill will circulate an updated agenda. Everything is coming together, and we just need to get the bios and CLE written materials.
* There will be an ethics panel. The program will have about 7.5 CLE credits.
* It will be an in person meeting, with no remote option.
* We are not going to do the very expensive lunch at the hotel, but will have a lunch at Leonie's firm (Holland & Knight) that is within walking distance. Rick suggests we may want to add a note that there is limited capacity for lunch, and so people will sign up earlier rather than later.

1. Speaker’s dinner

* We are also planning a Speaker's Dinner, and looking into potential venues.

1. Sponsors

* We are looking for sponsors.
* Rick noted that we have not done enough to recognize the sponsors in the past. Brooke suggests that we can have a table where sponsors can put sponsor swag and have a visual element for the sponsors. Other suggestions were to give acknowledgements throughout the presentations/between the panels, include a rolling PowerPoint between panels with thank you for the sponsors, have a list of sponsors and include logos on the program, and have a hard-board with a print out of sponsors with their logos.
* The Committee discussed the purpose and need for sponsors being related to having more involvement and an opportunity for sponsors to meet with IP attorneys rather than just for monetary reasons.
* A discussion of how we use our surplus and any sponsorship money, and a potential issue of the Big Bar taking surplus from Sections was raised. Mike McNamara, the Section Liaison, clarified that this would not the intention and would not be an issue.

1. **Committees**
   * If anyone has an idea for committee events, we are looking to have more events.
2. **Old Business**
3. **New Business**
4. **Next Meeting** – December 21, 2023

We will send a reminder for the Annual meeting in-person meeting in advance.

1. **Adjourn**

Meeting adjourned at 12:47 p.m.