

# The Kenneth G. Standard Diversity Internship Program

## New York State Bar Association (NYSBA)

One Elk Street

Albany, New York 12207

### Corporate Counsel Section

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[www.nysba.org](http://www.nysba.org)

#### Executive Committee

Chair, 2020 Term

Joy Echer, Esq.

#### Diversity Internship Committee

*Chair:*

Tatiana Medina, Esq.

*Members:*

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Naomi K. Hills, Esq.

Barbara Levi, Esq.

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Steven Nachimson, Esq.

Anthony Radin, Esq.

David Rothenberg, Esq.

Howard Shafer, Esq.

Yamicha Stephenson, Esq.

Kenneth Zweig, Esq.

## Diversity Internship Program Goals

To increase the representation of lawyers and students from a diverse range of backgrounds in corporate legal departments, and to provide students from a diverse range of backgrounds with an opportunity to experience in-house legal practice. The ultimate goal of the Kenneth G. Standard Diversity Internship Program (“the Program”) is to create a network and forge relationships which will foster greater diversity in corporate legal departments throughout New York State. Through the Program, student interns will be provided a meaningful and appropriately supervised work experience by host companies working in partnership with the NYSBA Corporate Counsel Section’s Diversity Internship Committee (the “Internship Committee”).

## Eligible Candidates

Students must be class of 2023 (rising 2Ls) from under-represented groups attending a participating law school and capable of fulfilling the requested work hours and responsibilities. A minimum GPA of 2.7, a letter of interest with a discussion about your personal commitment to diversity in the legal field and how being from an under-represented group has impacted you, along with a writing sample and the items listed below, will be required upon application. All materials must be submitted in **one** PDF.

## Host Company: Disability Rights of New York

Disability Rights of New York (“DRNY”) is the designated protection and advocacy system for New Yorkers with disabilities. This year DRNY launched an initiative focused on the intersection of race and disability.

The office is located at 725 Broadway, Suite 450, Albany, New York. Due to the ongoing Coronavirus pandemic, the internship will likely be remote.

The student will assist the organization's general counsel (or other similar individual holding a counsel position) with matters related to counsel or advice to the organization. Internships with DRNY build strong legal skills and offer students the opportunity to grow their research, writing, and broader legal advocacy skills by receiving real world experience solving and supporting day-to-day corporate matters.

### **Program's Scope**

The Program shall operate during the summer of 2021. Both the New York State Bar Association's Corporate Counsel Section (the "Section") and DRNY will provide the internship funding. Interns are expected to work 35-40 hours per week for a minimum of ten weeks. The intern will receive a total of \$7,000. The Section will fund half of the intern's salary, which is a max of \$3,500.

The Program schedule is as follows:

<b>Schedule</b>	<b>Dates and Deadlines</b>
Student Application Deadline	02/15/2021
Interviews	February - March
Intern Selection	March - April
Program Term start date	Late May/early June 2021

### **Student Intern Responsibilities**

- Submit the following to the Internship Committee in **one** single PDF:
  - Student Application Form;
  - Letter of interest with a discussion about your personal commitment to diversity in the legal field and how being from an under-represented group has impacted you;
  - Resume;
  - Current, unofficial law school transcript; and
  - Writing sample.
- To be eligible, students must have earned a minimum GPA of 2.7. Please note that a GPA of 3.0 is preferred.
- Complete a ten-week internship (350-400 hours; approximately 35-40 hours per week) with an assigned host company.
- Attend any Program related meetings/receptions. Currently, one reception in July/August.
- Complete an evaluation of the Diversity Internship Program.

**New York State Bar Association, Corporate Counsel Section  
Kenneth G. Standard Diversity Internship Program  
Student Application Form - DRNY**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_

Email: \_\_\_\_\_

Areas of interest (if applicable): \_\_\_\_\_

I understand that if I am selected to participate in the Diversity Internship Program (“Internship Program”), I shall be bound by its requirements which, in addition to any and all other Internship Program requirements, shall include the following:

- Completion of a ten-week internship (350-400 hours; 35-40 hours per week) at DRNY.
- Attendance at Diversity Internship Program related meetings and/or receptions. Currently, one reception in July/August.
- Completion of an evaluation form rating the Diversity Internship Program.
- Granting to the New York State Bar Association (“NYSBA”), its Corporate Counsel Section and affiliated Committees the unrestricted right and permission to use, re-use, publish and republish my name, image, likeness and/or biography, which may be included intact or in part, through any and all media now or hereafter known, in connection with the activities, services, advertisements, promotion or any other purpose whatsoever related to the Internship Program. Such irrevocable grant of rights shall be effected by submission of this application.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**Application Process**

Submit the following application material in **one** single PDF format to the Internship Committee: 1) application form; 2) letter of interest; 3) resume; 4) unofficial, current law school transcript; and 5) writing sample. Please use the **subject line: DRNY Internship 2021 Application**.

**Internship Committee - Contact Information:**

New York State Bar Association (NYSBA), Corporate Counsel Section  
Diversity Internship Committee, Kenneth G. Standard Diversity Internship Program  
Contact person: Tatiana Medina, Esq., Chair  
Email: [KGSDDiversityInternshipProgram@gmail.com](mailto:KGSDDiversityInternshipProgram@gmail.com)