The Kenneth G. Standard Diversity Internship Program
Hercules Pharmaceuticals, Inc.

New York State Bar Association (NYSBA)
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Albany, New York 12207
Corporate Counsel Section
Phone: (518) 463-3200
www.nysba.org

Diversity Internship Committee
Chair:
Tatiana Medina, Esq.

Members:
Anne Atkinson, Esq.
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Declan McPherson, Esq.
Denisse Mira, Esq.
Steven Nachimson, Esq.
Anthony Radin, Esq.
Howard Shafer, Esq.
Yamicha Stephenson, Esq.
Kenneth Zweig, Esq.

Diversity Internship Program Goals
To increase the representation of lawyers and students from a diverse range of backgrounds in corporate legal departments, and to provide students from a diverse range of backgrounds with an opportunity to experience in-house legal practice. The ultimate goal of the Kenneth G. Standard Diversity Internship Program (“the Program”) is to create a network and forge relationships which will foster greater diversity in corporate legal departments throughout New York State. Through the Program student interns will be provided a meaningful and appropriately supervised work experience by host companies working in partnership with the NYSBA Corporate Counsel Section’s Diversity Internship Committee (the “Internship Committee”).

Eligible Candidates
Students must be in the class of 2023, rising 3Ls, from under-represented groups attending a participating law school and capable of fulfilling the requested work hours and responsibilities. A minimum GPA of 2.5, a cover letter (i) identifying your career goals, including practice area of interest; (ii) stating how this internship will help achieve your aspirations; and (iii) a discussion about your personal commitment to diversity in the legal field and how being from an under-represented group has impacted you, along with a writing sample will be required upon application. All application must be submitted in one single pdf.

Host Company:
Hercules Pharmaceuticals, Inc.

Deadline: March 1, 2022 (applications are accepted on a rolling basis)
Hercules is a national wholesale distributor of pharmaceutical products. Hercules’ Legal Department works cross-functionally to address the company’s legal issues, providing advice to the entire company and supporting Hercules' various corporate, commercial and transactional initiatives.

All interns may expect— but are not guaranteed— to work on the following:

- Contract drafting and redlining, including commercial, employment, and nondisclosure agreements.
- Reviewing company protocols and policies to ensure internal and external compliance.
- Conducting legal research using LexisNexis and PACER.
- Drafting memoranda on various legal issues impacting the pharmaceutical supply chain, including antitrust and market exclusivity.
- Interpreting FDA regulatory guidance on distribution activities for commercial products.
- Filing applications with the USPTO.

**Experience/Skills Required:**

- Prior legal experience in corporate law, compliance law, contracts law, intellectual property law, and/or health law.
- Excellent written and verbal communication skills, including the ability to communicate legal principles, clearly and concisely, to laypersons.
- Keen attention to detail.
- Ability to simultaneously handle multiple assignments, with effective resolution of conflicting priorities and adherence to deadlines.
- Strong project management skills.

**Experience/Skills Desired:**

- Experience in moot court or dispute resolution.
- It is preferred that applicants are a member of a journal that requires a written note.
- Strong interest in corporate law, compliance law, contracts law, intellectual property law, and/or health law.

**Location**

27 Seaview Boulevard Port Washington, NY 11050

The internship will be in-person. The internship does not pay for relocation.

**Program's Scope**

<table>
<thead>
<tr>
<th>Program's Scope</th>
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<tbody>
<tr>
<td>Student Application Deadline</td>
<td>03/01/2022</td>
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<tr>
<td>Intern Selection</td>
<td>March 2022</td>
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<tr>
<td>Program Term Start Date</td>
<td>Early June 2022</td>
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Student Intern Responsibilities

- Submit the following to the Internship Committee in one single pdf:
  - Student Application Form (attached hereto);
  - Cover letter (i) identifying your career goals, including practice area of interest; (ii) stating how this internship will help achieve your aspirations; and (iii) a discussion about your personal commitment to diversity in the legal field and how being from an under-represented group has impacted you, along with a writing sample will be required upon application;
  - Resume;
  - Current, unofficial law school transcript showing minimum GPA of 2.5; and
  - Writing sample.
- Complete a ten-week internship (350-400 hours; approximately 35-40 hours per week)
- Attend any Program related meetings/receptions
- Complete an evaluation of the Diversity Internship Program

Host Company Responsibilities

- Commit to the sponsorship of the intern
- Identify a contact person for the Program
- Screen and interview student candidates during the designated time period
- Designate an attorney to serve as a Mentor for the student intern who will work with, consult, advise, and guide the student intern during his/her tenure with the Host Company in the same manner as they do with other interns and new lawyers
- Exercise diligence and sensitivity to ensure that meaningful work assignments equivalent to those assigned to other interns and young lawyers are delegated to the student intern
- Evaluate and provide feedback to the student intern as company would with any other law intern working for them
- Complete an evaluation of the Program and provide any information relevant to the Program requested by the Internship Committee
New York State Bar Association, Corporate Counsel Section  
Kenneth G. Standard Diversity Internship Program  
Student Application Form – Hercules Pharmaceuticals, Inc.

Name: ____________________________________________

Address: ____________________________________________

Telephone: ________________________________________

Email: ____________________________________________

Areas of interest (if applicable):

I agree to participate in the Diversity Internship Program, which shall require:

- Completion of a ten-week internship (350-400 hours; 35-40 hours per week) with assigned Host Company
- Attendance at Diversity Internship Program related meetings and/or receptions
- Completion of an evaluation form rating the Diversity Internship Program
- Granting to the New York State Bar Association (“NYSBA”), its Corporate Counsel Section and affiliated Committees the unrestricted right and permission to use, re-use, publish and republish my name, image, likeness and/or biography, which may be included intact or in part, through any and all media now or hereafter known, in connection with the activities, services, advertisements, promotion or any other purpose whatsoever related to the Internship Program. Such irrevocable grant of rights shall be effected by submission of this application.

Signature: ____________________________________

Date: ______________________

Application Process
Submit the following application materials via email in one PDF to the Internship Committee:
1. Application Form (this page); 2. Cover Letter; 3. Resume; 4. Unofficial, current law school transcript; and 5. Writing sample. If your resume or transcript changes prior to an interview, please email the Committee the updated version.

Please use the subject line: Hercules, Summer 2022 KGS, [Last Name, First Name]

Internship Committee - Contact Information:
New York State Bar Association (NYSBA), Corporate Counsel Section  
Diversity Internship Committee, Kenneth G. Standard Diversity Internship Program  
Contact person: Tatiana Medina, Chair  
Email: KGSDiversityInternshipProgram@gmail.com