# NEW YORK STATE BAR ASSOCIATION INTELLECTUAL PROPERTY SECTION MEETING OF THE EXECUTIVE COMMITTEE

Wednesday, September 11, 2024

11:00 a.m. – 12:00 p.m.

In Attendance: Amy Jasiewicz (NYSBA Section & Meeting Services Department, Assistant Director); Brooke Singer; Claire Gibson, Deborah Robinson; Manny English; Marc Lieberstein; Mike Oropallo; Nyasha Foy; Richard Ravin; Robin Silverman; Sarah Ryu; Sharmin Woodall.

Called to order at 11:09 a.m.

1. **Call to order, welcome** (Nyasha Foy)

# Approval of Minutes (Nyasha Foy)

#  a. Link for March 2023 through November 2023

#  b. December 2023

#  c. January 2024

#  d. March 2024

#  e. April 2024

We are asking for approval of the minutes. There are links that you can click to approve the minutes.

# Financial Report (Leonie Huang provided report and budget highlights; Nyasha presenting)

* July 2024 Financial Report
	+ According to the Financials through July 2024, we have total income of $24,615.50 and total expenses of $31,670.15
	+ Our net Income over expenses year to date is -$7,054.65 and our accumulated surplus is $131,903 (calculated through year-end numbers in December 2023).
* Summary Highlights of 2025 proposed budget submitted on July 16, 2024:
	+ We have a proposed Budget of $64,620 for 2025.
		- This is a reduction of $14,180 from the 2024 budget of $78,800.
		- The reductions come from expense lines that have not been used in the past several years, such as budgeted amounts for audio visual meeting expenses, and speaker and postage expenses, for example, where actual spending has been lower than budgeted.
		- The 2025 budget also includes a line item increase for awards and grants of $3,600 above the 2024 budgeted amount, for a 2025 total of $18,600 to support maintaining diversity related initiatives including the writing competition and Mimi Netter Scholarship at the 2024 level of $15,000, plus new funding for fellowship positions and to restock plant patents.
		- We also have shifted more funding to support membership initiatives, such as shifting $1,000 for in-person social/networking events to drive membership.
	+ The 2025 budget is funded by $37,770 of the accumulated surplus (as compared to $37,000 of the accumulated surplus budgeted to fund the 2024 budget).
		- As noted the accumulated surplus stands at $131,903 (based on the most recent surplus numbers reported, which was from December 2023) leaving $57,133 in accumulated surplus at the end of 2025, if the full budgeted amounts for 2024 and 2025 are actually used.

# IV. IP Section Leadership

# a. Secretary: Donna A. Tobin

# Rick Ravin, Marc Lieberstein, and Joyce Creidy served on the nominating committee to fill the open Secretary position.

# Rick Ravin reports that the Section has a nominee to fulfill the role of Secretary until the next annual meeting. The nominee is Donna A. Tobin. Sharmin reports that the count is currently 12 in favor. The group discussed that there are 23 EC members.

# The Section Bylaws will be circulated for the quorum requirements and so that everyone can review the Bylaws, including to confirm virtual voting.

# Mike Oropallo notes that the Bylaws state that the members of the section present at a meeting shall constitute a quorum. He also suggests obtaining a copy of the Dispute Resolution Section bylaws as they conduct a lot of virtual meetings, and may have good bylaws regarding that.

# V. Bright Ideas (Sarah Ryu)

# a. Update on next issue and needs

# Sarah is stepping down as editor. She has been an amazing editor and we are sorry to see her go. Currently we do not have anyone in mind to fill the position.

# There is an upcoming deadline for NYSBA, for the next issue. Content is due at the end of October for the December publication date.

**VI. Fall Meeting**

The EC discussed that it was late to plan a meeting for October, and if a meeting were to go forward, perhaps a half-day CLE. The EC discussed various options for content for a smaller CLE program instead of a full day meeting or a social event for November, and the need to have a date and plans by the next meeting.

**VII. Annual Meeting**

a. IP Events scheduled for Tuesday, January 14, 2025

b. Launch Form due Friday, Sept. 13

**VIII. Fundamental IP programs to be updated**

a. Basic of Intellectual Property

b. Intellectual Property Law for Non-IP Practitioners

c. Plug to IP Section

The EC also discussed the Fundamental of IP program and having the Section involved with the program.

**IX. Mimi Netter Scholarship**

Brooke reports that the application questions are being updated and revised to be a little more open ended and perhaps fewer questions in the past. It should go live soon.

**X. Amicus Brief** (discussion held for future meeting)

**XI. Committees** (discussion held for future meeting)

**XII. Request for Support for Lawyer Assistance Program Hotline**

a. Suggested sponsorship amounts:

$1000, $2000, $5000

**XIII. AIPLA’s IP Law Association Committee**

a. Regional Roundtable program

September 26 at 2:00PM ET, on September 26, 2024, by video conference

register at this link: https://us02web.zoom.us/meeting/register/tZIqf-mupzksHdwNxl8p0R4lztnoh9kbvw30

b. Informal networking event during AIPLA’s Annual Meeting in Washington, DC.

October 25, 2024 at 5 p.m. at the Harbor Social restaurant on the lower level of the Gaylord Hotel in National Harbor. No registration is required.

**XIV. Old Business**

**XV. New Business**

**XVI. Next Meeting – October 9, 2024**

**XVII. Adjourn**

Meeting adjourned at 11:54 a.m.