New York State Bar Association
New York Statewide High School Mock Trial Tournament

Request for CLE Credit Verification Form

PER THE NEW YORK STATE CLE BOARD RULES IN REGARD TO CLE CREDIT FOR MOCK TRIAL PARTICIPATION:
One (1) CLE credit hour may be earned for each 50 minutes of participation in a high school or college law competition. (No additional credit may be earned for preparation time.) A maximum of three (3) CLE credits in skills may be earned for judging or coaching mock trial competitions during any one reporting cycle, i.e., within a two-year period. Newly admitted attorneys (less than 24 months) are NOT eligible for this type of CLE credit.

IMPORTANT! ***You must complete this form to receive CLE credit (form must be signed to be valid, and a valid email address must be included.) Immediately return completed form to your County Coordinator****. They will verify your request and forward the form to the Mock Trial Program Manager in Albany for processing.* ***All forms must be received in Albany no later than June 30 of the current tournament season. Any forms received after this date will not be processed for MCLE credit.*** *Once your CLE credit has been processed by the NYSBA, your CLE certificate will be emailed directly to you. If you have questions, contact Kim McHargue, LYC/MT liaison, kmchargue@nysba.org*

Are you a member of the New York State Bar Association (NYSBA)? ☐ **Yes** ☐ **No**

If Yes, what is your NYSBA member ID #? _____ (If you do not know your NYSBA member ID #, leave blank)

PLEASE PRINT NEATLY

- Your Name: _____
- Home Address: _____
  Street *City* *State* *Zip Code*

- Name of Firm/Court: _____
- Work Address: _____
  Street *City* *State* *Zip Code*
- Work Phone Number: _____
- Primary Email Address **(required):** _____

Your CLE Certificate will be sent to you by email, so please be sure to include your email address!

PLEASE NOTE: New York State CLE Board Rules pertaining to CLE credit for mock trial participation allows a maximum of 3.0 credits per biennial registration cycle, even if you served in more than one county and/or on more than one date during the mock trial tournament season.

- County of Service where you Coached or Judged: _____
- Date of Service: _____ Hours of Service: _____ (max. of 3.0 credit hours)
- Role: Attorney: ☐ Coach ☐ Judge ☐ Presiding Sitting Judge

By signing below, I certify that the information provided on this form is accurate.

➢ **Signature:** _____ **Date:** _____

THIS FORM IS NOT VALID WITHOUT YOUR SIGNATURE AND DATE!

Revised Sept. 2022 **NYSBA Staff use only: Date processed:** _____ **CE21:** ☐ **Download** ☐ **Email** **Initials:** _____